

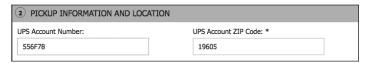
RISK FREE

UPS ONLINE PICK-UP INSTRUCTIONS

STEPS TO RETURN YOUR RISK FREE PACKAGE ONLINE

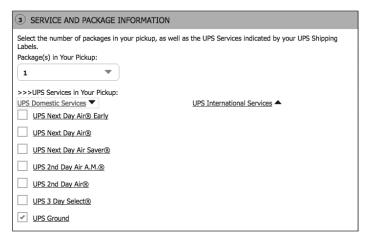
- **1.** Visit **UPS.com** to schedule your pickup. If you are visiting this website for the first time, please select "United States" as your region under "North America."
- **2.** Select "Shipping" from the drop down menu at the top of the site, then select "Schedule a Pickup".
- **3.** Under "Shipping Label Questions," select yes that you have a pre-printed UPS Shipping label. You will find the pre-printed UPS label in your Risk Free shipment. This label must be attached to the box.
- **4.** Under "Pickup Information and Location," use the following account information to ensure that the pick up fee is waived.

UPS Pickup Account #: 556F78
Zip Code Connected with the Account #: 19605

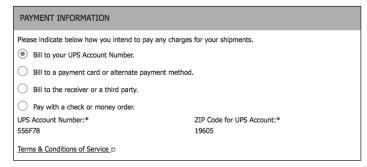


Then enter in your pickup address and business name.

5. Under "Service and Package Information," enter in the amount of packages that need to be picked up and select UPS Ground Shipping.



- **6.** Under "Pickup Date and Time," set the pickup for a future date. You MUST set for a future date, because same day pickup is not available.
- **7.** Under "Pickup Notification," verify your pickup request details. Click "Next."
- **8.** Under "Payment Information," select "Bill to your UPS Account Number." Double check that the UPS Account Number is 556F78 and the ZIP Code of the UPS Account is 19605.



9. Review pickup and submit.

The UPS pick-up can also be scheduled over the phone at 1-800-PICK-UPS (1-800-742-5877).

You may also take the package to a UPS store or the UPS counter at a Staples.

If you have any questions on how to return your package please email **Myia Hambrick at mhambrick@gkelite.com**.