



RETURN FORM

Please complete the form below so that your return is not delayed.

Date of Return: _____ Order #: _____ RA#: _____
(Required for Dealers/Club and Quality Issues)
Account #: _____ Account Name: _____
Contact Name: _____ Return To Address: _____
Phone#: _____ City: _____ State: _____ Zip: _____
Email: _____ Rep Code: _____

RETURNED ITEMS

Style #	Color #	Size	Qty.	Reason

ADDITIONAL INFORMATION:

Return and Exchange Policy

Elite gladly accepts returns and exchanges, provided the following conditions are met. This return policy applies to stock items only. Special Orders are made to customer's specifications and therefore cannot be returned or exchanged except in the case of a Quality/Mfg. defect. Stock items that are ordered with embellishments (jewels, embroidery, sequinz™, etc.) are considered Special Orders.

- All return requests must be sent to Elite Sportswear no more than 30 days after shipment of merchandise.
- Call Elite Sportswear at 1.800.345.4087 to obtain a Return Authorization Number. This must be printed on the back of the Return Form found at www.gkelite.com/pages/gk-gym-forms. Returns without a Return Authorization Number will be refused.
- A completed Return Form must accompany all returned merchandise.
- Merchandise must not have been worn or laundered and must have all hang tags and sew-in tags attached in their original position and condition.
- Customer pays shipping charges.
- Dealers: Returns are subject to a 15% re-stocking fee.
- Credit for returned merchandise, less any re-stocking fees, will be issued to dealer's account.

RETURN REVIEW SHEET (OFFICE USE ONLY)

RA #: _____

Customer Name: _____

Invoice # & Date: _____

Account #: _____

Date Received: _____

Phone #: _____

Date Reviewed: _____

Order #: _____

Must Ship Date: _____

SPO/PLAIN STOCK/STOCK W/EMB: _____

Inspector: _____

PRODUCT RECEIVED					
Number	Style	Color	Size	Qty.	Comments
1					
2					
3					
4					
5					
6					
7					
8					

DEPARTMENT TRACKING			
Date	Qty.	Repair/Action Needed	Oper.

COMMENTS:

Freight Charges: _____